

# ***Division of Public Health Services***

*Office of the Assistant Director*

*Public Health Preparedness Services*

*Bureau of Emergency Medical Services and Trauma System*

150 N. 18<sup>th</sup> Avenue, Suite 540

Phoenix, Arizona 85007

(602) 364-3150 / 1-800-200-8523

(602) 364-3568 FAX

JANET NAPOLITANO, GOVERNOR

SUSAN GERARD, DIRECTOR

## **ARIZONA TRAUMA SYSTEM QUALITY ASSURANCE & SYSTEM IMPROVEMENT COMMITTEE (AZTQ) AGENDA**

**MEETING DATE:** Thursday, January 18, 2007

**TIME:** 8:30 a.m.

**LOCATION:** 150 N. 18<sup>th</sup> Avenue, 5th Floor, Conference Room 540-A, Phoenix

### **I. CALL TO ORDER**

### **II. DISCUSSION AND ACTION ON NOVEMBER 2, 2006 MINUTES**

### **III. AZ DEPARTMENT OF HEALTH SERVICES**

- A. Introduction of New Member – Victor Garcia – Representing an Urban Non-Trauma Acute Care Facility
- B. ACS Trauma System Consultation Visit - Update

### **IV. DISCUSSION AND ACTION ITEMS**

- A. Update on Status of State Trauma Registry
  - 1. TRUG Discussion - National Trauma Registry Data Elements
- B. Statement of Compliance Forms – Members who were absent for the last meeting
- C. Rulemaking Work Group Update
  - 1. Trauma Registry
  - 2. Trauma Registry Inclusion Criteria
- D. AAAM/AIS Code and ICD-9-CM Code State Required Data Elements
- E. Inter-rater Reliability Test
- F. Update on addition of 2 performance indicators as determined by STAB 11/02/06
- \* G. Review trauma registry data/reports

### **V. CALL TO THE PUBLIC**

A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. A.R.S. § 38-431.01 (G).

**VI. SUMMARY OF CURRENT EVENTS**

Members of the public body may present a brief summary of current events. Members of the public body shall not propose, discuss, deliberate, or take legal action on matters raised during a summary of current events unless the matters are properly noticed for discussion and legal action.

**VII. ANNOUNCEMENT OF NEXT MEETING – April 19, 2007**

**VIII. ADJOURNMENT**

**\*NOTE: The Arizona Trauma System Quality Assurance and System Improvement Committee may vote to enter into executive session. This executive session is authorized under A.R.S. § 38-431.03, Subsection (A), paragraph 2. The purpose of this executive session will be to review confidential trauma registry data, as authorized under A.R.S. § 36-2220, for evaluating trauma system quality assurance, trauma system quality improvement processes, and trauma system performance improvement plans in order to make recommendations to the Arizona Department of Health Services.**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Donna Meyer, Administrative Assistant, 602-364-3150; State TDD Number 1-800-367-8939; or Voice Relay Number 711. Request should be made as early as possible to allow time to arrange accommodations.